## **OPERATING PROCEDURE**

- This cutter has an obscured blade specifically designed to cut plastic strapping, plastic shrink wrap, cling film, card, etc. Do NOT use the blade to cut adhesive tape as the adhesive may clog the blade.
- There is a tape splitter on the reverse side to open tape sealed cartons and score thick card or corrugated cardboard to simplify folding or tearing.
- The safety cutter has a "hook" cutting head, so it's easier to pull towards you when cutting.
- Use the "hook" to pierce shrink wrap when cutting.
- Where cardboard boxes are sealed with tape, use the tape splitter, pulling the cutter towards you.
- Use the tape splitter to score thick cardboard or corrugated card so that it can be folded or torn easily along the scored line.
- When cutting card, always begin your cut at an edge.
- When cutting shrink wrap from a roll pallet, always cut from either the top or bottom edge.
- When cutting plastic strapping, it is easiest to cut the strap at an angle, not straight across (see picture)
- Never exert excessive force when using the cutter. If the cutter jams whilst cutting, stop and start another cut.
- Always keep your free hand out of line of the cut.
- Never lend your cutter to an untrained colleague.
- When the cutter becomes blunt, obtain a new cutter. The cutter is disposable, blades cannot be replaced.
- Never attempt to modify the cutter in any way. Tampering with the safety cutter will lead to disciplinary action.
- If the cutter becomes damaged and/or the blade becomes exposed, wrap the cutter in cardboard, write clearly on the cardboard, 'Blade Enclosed' and seal with Selotape. Return it to your PTM and obtain a new cutter.











